

**FEE STRUCTURE JANUARY 2019 TO DECEMBER 2019**

**ST CHARLES COLLEGE**  
S O U T H A F R I C A

**APPLICATION FEE**

A non-refundable fee of **R645** is payable on submission of a manual application (fee effective from date of release of updated structure). Charges for on-line applications will only apply if incomplete and/or result in an interview.

**ACCEPTANCE FEE**

Once a pupil is offered and accepts a place at the College, in confirmation of the place offered an acceptance fee is to be paid immediately to secure this place. This amount is non-refundable other than as described below:

	<b>Non-refundable acceptance fee</b>	<b>Advance fee Portion</b>
Grade 000 to Grade 7 - Boarders and Day Scholars	<b>R 3,000</b>	
Grade 8 to Grade 12 - Day Scholars	<b>R 7,000</b>	<b>R 4,000</b>
Grade 8 to Grade 12 - Boarders	<b>R 10,000</b>	<b>R 7,000</b>

Any amount paid by St Charles College Preparatory scholars during Grade 000 to 7 to secure their place in the preparatory school will be treated as part payment of the Grade 8 to 12 non-refundable acceptance fee. The advance fee portion of this non-refundable acceptance reflected in the table above will be credited to the school fees account once attendance is confirmed in January.

Acceptance of a place with payment of the acceptance fee renders the parent liable for the 1<sup>st</sup> Quarter fees (being ¼ of the "Total Day Scholar Tuition & Levy" or "Total for Boarders" respectively). St Charles College presumes on its scholars progressing from Preparatory School to the High School with preference where the application criteria for the High School are met.

**ANNUAL TUITION & BOARDING FEES**

GRADE	TUITION FEE	EXTRAS OPERATIONAL LEVY *	TOTAL DAY SCHOLAR TUITION & LEVY	BOARDING	TOTAL FOR BOARDERS (before DL)	DEVELOPMENT LEVY(DL)
<b>000</b>	33 300	2 700	36 000	0	36 000	7 000
<b>00</b>	33 300	3 000	36 300	0	36 300	7 000
<b>0</b>	34 400	3 200	37 600	0	37 600	7 000
<b>1</b>	50 800	4 200	55 000	0	55 000	8 600
<b>2</b>	55 100	4 300	59 400	0	59 400	8 600
<b>3</b>	57 800	5 400	63 200	0	63 200	8 600
<b>4</b>	62 900	5 900	68 800	64 400	133 200	8 600
<b>5</b>	68 200	7 200	75 400	64 400	139 800	8 600
<b>6</b>	77 200	6 500	83 700	69 500	153 200	8 600
<b>7</b>	79 900	6 600	86 500	69 500	156 000	8 600
<b>8</b>	94 800	8 200	103 000	87 500	190 500	10 800
<b>9</b>	94 800	8 200	103 000	87 500	190 500	10 800
<b>10</b>	94 800	10 900	105 700	87 500	193 200	10 800
<b>11</b>	94 800	9 300	104 100	87 500	191 600	10 800
<b>12</b>	94 800	12 500	107 300	87 500	194 800	10 800

When making comparisons please note:

\*Extras Operational Levy includes all compulsory examination fees and conventional recoveries including a subsidy toward the cost of transport on certain sports tours and outings in each grade **and aftercare** for grades 000 to grade 3.

The **EXTRAS LEVY** for Grade 8 to Grade 12 covers compulsory boys' accident insurance, Cambridge international examination fees (excl. rewrites and additional subjects), compulsory school and sports outings, orientation and leadership excursions, awards, the matric dinner, the use of allocated lockers, general purpose photocopying and any event not included in the annual budget.

The **EXTRAS LEVY** in Grade 000 to Grade 7 covers compulsory boys' accident insurance, class excursions, art and general purpose photocopying and stationery, plays and activities, workbooks and textbooks.

**DAILY BOARDING RATE**

A daily boarding rate of **R535** per night will be charged for day scholars staying in the boarding establishment for short periods. Where boys necessarily stay overnight for planned school functions a subsidized daily rate will be charged.

## DEVELOPMENT LEVY

The Development Levy is used solely for the development of the College, and is administered by representatives of the Trustees, the Board of Governors and College Management. The annual contribution per family is based on the oldest son being educated at the College at the same time. The payment is treated as a donation to an educational establishment in terms of S18A of the Income Tax Act; once the S18A certificate is issued, no refund may be considered for whatever reason.

## EARLY SETTLEMENT DISCOUNT

Parents who provide proof of payment of the annual fees IN FULL (including both levies) before the 31<sup>st</sup> January 2019 will be entitled to a discount structured as follows:-  
 6.25% if banked between 1 November 2018 and 15 November 2018  
 4.50% if banked between 16 November 2018 and 15 December 2018  
 3.25% if banked between 16 December 2018 and 31 January 2019

*Please note that this discount will NOT apply in full to settlements by credit card and/or payments in cash as the additional bank charges incurred will necessarily be deducted from the discount. Cheques and foreign transfers take longer to clear; you are advised to make allowance for this, in order to avoid disappointment, as cut-off dates will be strictly observed. Where payments are made in advance, annual fees, annual levies and the development levy will reflect on your account in January.*

## NON-RESIDENTS PAYMENT OF ANNUAL FEES & POTENTIAL SURCHARGE

Non-residents deposit: 1 terms fees in advance.

Rigid Exchange Control regulations promulgated in 2004 necessitates a deposit of one terms fees (in addition to the usual acceptance fee) being lodged with the College before a scholar who is resident of a country outside of the borders of South Africa can be admitted. Such deposits have not been separately demarcated by the College to date; any non-resident who does not have a full term's fees in advance in their account will be levied a fee of **R650** per month until the account complies with the law. In other words, Annual fees and levies are payable termly in advance for all non-resident scholars whose fees are paid to the College via exchange control channels and obviously does NOT apply to parents who take advantage of early settlement discount and who pay for the full year in advance.

## ANCILLARY COSTS / EXTRAMURAL ACTIVITIES

Classroom and extramural activities:

Ancillary costs such as certain sporting events, additional subjects and foreign languages, voluntary activities, rewrites, remarks, additional tutoring, medicines, special entertainment and non-compulsory travel and accommodation are not included in fees or the extras levy and will be recovered individually as and when the specific expenditure is incurred. Charges are available on request and parents will be forewarned of this expenditure.

Textbooks:

Each pupil in each grade will be charged for the depreciated cost of the textbooks issued to him at the beginning of each term. Textbooks still being issued by the College in the following year which are returned timeously in good condition (as assessed by the College) will be credited to the parent's account or refunded to them at 50% of the amount charged on return of these books.

Insurance and medical aid:

Parents are requested to ensure their child / children are members of a medical aid scheme and to provide the College with the details thereof.

Parents are furthermore requested to ensure that their child's / children's possessions are adequately insured under their own personal all risks insurance policies. The College cannot be held liable for theft / loss of any pupil's possessions from the College or Boarding Establishment.

## NOTICE OF WITHDRAWAL

A full terms notice\*, in writing, or one (1) term's fees in lieu of notice, is required before withdrawal of a pupil from the school, the boarding establishment or participation in extra subjects. Once registered for the A-level program and/or Grade 12, notice of withdrawal will not result in any reduction in the annual fees payable. Notice of withdrawal will not result in any reduction in the annual Development Levy as this is committed prior to commencement of the year.

\* *A FULL term's notice means that if your child is removed from boarding and/or the College during any term, without written notice before the commencement of that term, then fees will be charged for the remainder of that term and the following term. The terms fees in lieu of notice will be calculated as one quarter (¼) of the "Total for Boarders" or one quarter (¼) of the "Total Day Scholar Tuition & Levy" respectively.*

## PAYMENT OF ANNUAL FEES, DEVELOPMENT LEVY AND EXTRAS

Annual fees are payable monthly IN ADVANCE in 10 instalments, billed over 9 months from January to September. Payment of these amounts must be in accordance with specific terms laid down in the College's debt collection policy. Penalty interest, at 6.25 % above the prime overdraft rate charged by First National Bank, published from time to time, and compounded monthly in advance, will be charged on all outstanding fees in terms of the Board's debt collection policy. Payments in **cash** will attract bank deposit fees at applicable rates charged by FNB (currently up to 2.7%) plus an administrative charge of R38 per deposit.